

## **INSERT LOGO**

**Job Description:** Floater

**Name:**

**Reports to:** Operations Manager

**Date:**

**Weekly Schedule:** Procedure based

### **PURPOSE AND OVERVIEW**

Independently works with medical staff to support patient care and maintains charts, photos and patient history documentation.

### **PRIMARY RESPONSIBILITIES**

- Identifies the patient on the day of the procedure and verifies the procedure to be performed
- Reviews chart for completeness
- Monitors conditions in the OR or treatment room and assesses the needs of the patient and surgical team
- Obtains additional instruments, supplies, and equipment as necessary while the surgery is in process
- Positions Patient
- Applies monitoring equipment, ground pads, leg strap, etc. Prior to the procedure
- Prep the patient's skin prior to the procedure and drapes the patient
- Performs "timeout" prior to surgery, completes OR board
- Performs appropriate counts with scrub tech prior to the operation and before the incision is closed
- Records on Surgical Board
- Properly cares for specimens; label with the patient's name; place in a specimen bag
- Obtain pathology paperwork
- Ask the provider what exactly they want to be done. Record note on the OR record that the specimen was obtained, site, etc., and where it was sent
- Assists scrub in placing dressings after incision closure
- Helps transport patient to the Recovery Room - ensuring their safety

**INSERT LOGO**

**Direct Report:** \_\_\_\_\_

**Team Member Name:** \_\_\_\_\_

**Team Member Signature:** \_\_\_\_\_

**Mentor Buddy:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Start Date:** \_\_\_\_\_

**Weekly Schedule:** \_\_\_\_\_

\_\_\_\_\_

**30 Day review (Date/Time):** \_\_\_\_\_

**60 Day review (Date/Time):** \_\_\_\_\_

**90 Day review (Date/Time):** \_\_\_\_\_